

**SECOND AMENDMENT TO CIRCULAR LETTER OF  
BANK INDONESIA NUMBER 14/31/DPNP,  
DATED OCTOBER 31, 2012 CONCERNING REPORT  
BY HEAD OFFICE OF COMMERCIAL BANK  
(Circular Letter of the Head of Statistic Department of Bank  
Indonesia Number 18/26/DSta, dated November 22, 2016)**

WITH THE BLESSING OF THE ONE AND ONLY GOD

ALL COMMERCIAL BANKS  
IN INDONESIA

Referring to Regulation of Bank Indonesia Number 14/12/PBI/2012, concerning Report by Head Office of Commercial Bank (Statute Book of the Republic of Indonesia Year 2012 Number 190, Supplement to Statute Book of the Republic of Indonesia Number 5349), Regulation of Bank Indonesia Number 11/12/PBI/2009, concerning Electronic Money (Electronic Money) (Statute Book of the Republic of Indonesia Year 2009 Number 65, Supplement to Statute Book of the Republic of Indonesia Number 5001) as amended several times and lately amended by Regulation of Bank Indonesia Number 18/17/PBI/2016, concerning Second Amendment to Regulation of Bank Indonesia Number 11/12/PBI/2009, concerning Electronic Money (Electronic Money) (Statute Book of the Republic of Indonesia Year 2016 Number 179, Supplement to Statute Book of the Republic of Indonesia Number 5925), and Regulation of Bank Indonesia Number 11/11/PBI/2009, concerning Operation of Payment Media in Card form (APMK) (Statute Book of the Republic of Indonesia Year 2009 Number 64, Supplement to Statute Book of the Republic of Indonesia Number 5000) as amended by Regulation of Bank Indonesia Number 14/2/PBI/2012, concerning Amendment to Regulation of Bank Indonesia Number 11/11/PBI/2009, concerning Operation of Payment Media in Card form (APMK) (Statute Book of the Republic of Indonesia Year 2012 Number 11, Supplement to Statute Book of the Republic of Indonesia Number 5275), it is necessary to stipulate Circular Letter Bank Indonesia concerning Second Amendment to Circular Letter of Bank Indonesia Number 14/31/DPNP, dated October 31, 2012 concerning Report by Head Office of Commercial Bank, such as:

1. The provision in point III.A.2.c is amended so as to read as follows:

c. operation of Payment Media uses Card (APMK) and Electronic Money:

- 1) Issuer of credit card uses Form 301;
- 2) Issuer other than credit card uses Form 302;
- 3) Acquirer uses Form 303;
- 4) infrastructure uses Form 304;
- 5) fraud APMK and Electronic Money uses Form 306;
- 6) growing LKD uses Form 314;
- 7) LKD transaction uses Form 315;
- 8) LKD Agent uses Form 316;
- 9) LKD issue uses Form 317;
- 10) credit card per region uses Form 318;
- 11) credit card per business sector uses Form 319;
- 12) credit card per business group uses Form 320;
- 13) credit card per group of income of credit card holder uses Form 321;
- 14) credit card per limit credit card uses Form 322;
- 15) credit card based on the type of transaction uses Form 323; and/or
- 16) information on revolving rate nominal uses Form 324;

2. The provision in point III.B is amended so as to read as follows:

1. Head Office of a Bank carrying out conventional business activity is obliged to submit Reports using the following Forms: Form 101, Form 201, Form 202, Form 203, Form 301, Form 302, Form 303, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, Form 324, Form 401, Form 402, Form 501, Form 601, Form 602, Form 603, Form 604, Form 605, Form 701, Form 702, Form 703, Form 704, Form 705, Form 706, Form 707, Form 801, Form 802, Form 803, Form 804, Form 805, Form 806, Form 807, Form 901, dan Form 902.
2. Head Office of a Bank carrying out business activity based on syariah principle is obliged to submit Reports using the following Forms: Form 101, Form 201, Form 202, Form 203, Form 301, Form 302,

Form 303, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, Form 324, Form 401, Form 402, Form 501, Form 601, Form 602, Form 603, Form 604, Form 605, Form 701, Form 702, Form 704, Form 707, Form 801, Form 802, Form 803, Form 804, Form 805, Form 806, Form 807, Form 901, dan Form 902.

3. Branch Office of a Bank domiciled overseas carrying out conventional business activity is obliged to submit Reports using the following Forms: Form 101, Form 201, Form 202, Form 203, Form 301, Form 302, Form 303, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, Form 324, Form 401, Form 402, Form 501, Form 601, Form 602, Form 603, Form 604, Form 605, Form 701, Form 702, Form 703, Form 704, Form 705, Form 706, Form 707, Form 801, Form 802, Form 803, Form 804, Form 805, Form 806, Form 807, Form 901, and Form 902.
4. UUS is obliged to submit Reports using the following Forms: Form 301, Form 302, Form 303, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, Form 324, and Form 902.
5. The obligatory use of Form 301, Form 302, Form 302, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, and Form 324 as referred to in figure 1, figure 2, figure 3, and figure 4 shall be governed as follows:
  - a. Reporting Bank carrying out activity as Issuer of credit cards is obliged to submit the following Forms: Form 301, Form 306, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, and Form 324.
  - b. Reporting Bank carrying out activity as Issuer of ATM / Debit Cards is obliged to submit the following Forms: Form 302 and Form 306.
  - c. Reporting Bank yang carrying out activity as Issuer of Electronic Money is obliged to submit the following Forms: Form 302, Form 304, and Form 306.

- d. Reporting Bank carrying out activity as Acquirer Credit Cards is obliged to submit the following Forms: Form 303, Form 304, Form 306, Form 318, Form 319, Form 320, Form 321, Form 322, and Form 323.
- e. Reporting Bank carrying out activity as Acquirer of ATM/Debet Cards and/or Acquirer of Electronic Money is obliged to submit the following Forms: Form 303, Form 304, and Form 306.
- f. Reporting Bank carrying out activity as Clearing Operator and/or Final Settlement Operator is obliged to submit Form 305.
- g. Reporting Bank carrying out activity as Digital Financial Service Operator is obliged to submit Form 314, Form 315, Form 316, and Form 317.

3. The provision in point III.C is amended so as to read as follows:

C. Reporting Banks that are required to submit Reports using Forms on Particular Activity are as follows:

- 1. Reporting Bank not exercising custodian activity is not required to submit Form 101.
- 2. Reporting Bank not yet exercising activity on APMK and Electronic Money is not required to submit Form 301, Form 302, Form 303, Form 304, Form 305, Form 306, Form 314, Form 315, Form 316, Form 317, Form 318, Form 319, Form 320, Form 321, Form 322, Form 323, and Form 324.
- 3. Reporting Bank not yet obtaining approval from Bank Indonesia to the plan to carry out LKD activity, is not required to submit Form 314, Form 315, Form 316, and Form 317.
- 4. Reporting Bank not exercising activity on bancassurance is not required to submit Form 701.
- 5. Reporting Bank not operating as sale agent of reksadana stock is not required to submit Form 702.
- 6. Reporting Bank not operating as agent of financial product overseas is not required to submit Form 703.

7. Reporting Bank not exercising transaction on banking by delivery channel e-banking is not required to submit Form 704.
8. Reporting Bank not exercising activity on structured product is not required to submit Form 705 and Form 706.
4. Make amendment to point I.C in Attachment 1 – to Guideline for Compilation of Report of Head Office of Commercial Bank by adding the word Form 318 up to Form 324 so that point I.C now read as specified in Attachment 1 that constitutes inseparable part of this this Circular Letter Bank Indonesia.
5. Make amendment to point I.H in Attachment 1 - Guideline for Compilation of Report of Head Office of Commercial Bank by adding the word Form 318 up to Form 324 so that point I.H now reads as specified in Attachment 1.
6. Make amendment to point II.III in Attachment 1 - Guideline for Compilation of Report of Head Office of Commercial Bank by adding the word Form 318 up the Form 324 so that point II.III now reads as specified in Attachment 1.
7. Make amendment to figure III in Attachment 1 - Guideline for Compilation of Report of Head Office of Commercial Bank by adding clarification on filling-in the field or column in Form 318 up to Form 324 and adjust the code and remarks in Form 804, Form 805, Form 901 and Form 902 so that figure III now reads as specified in Attachment 1.
8. Make amendment to Chapter 2 – System for Validation in Attachment 2 – Technical Guideline for Application of Report of Head Office of Commercial Bank by adding Form 318 up to Form 324 and add code for Form 804 and Form 805, so that Chapter 2 now read as specified in Attachment 2 that constitutes inseparable part of this Circular Letter of Bank Indonesia.

9. Make amendment to Chapter 4 – List of LKPBU Forms in Attachment 2 – Technical Guideline for Application of Reports by Head Office of Commercial Banks by adding Form 318 up to Form 324 so that Chapter 4 now reads as specified in Attachment 2.
10. Make amendment to Chapter 5 – Technical Specification in Attachment 2 – Technical Guideline for Application of Reports by Head Office of Commercial Bank by adding the word Form 318 up to Form 324 and add codes to Form 804 and Form 805 so that Chapter 5 now reads as specified in Attachment 2.
11. Make amendment to Attachment 2b – Location Code in Attachment 2 – Technical Guideline for Application of Reports by Head Office of Commercial Bank, so as to read as specified in Attachment 2.
12. Add one (1) Attachment to Attachment-2, namely Attachment- 2g – Code for Business Sector in Attachment 2 – Technical Guideline for Application of Reports by Head Office of Commercial Bank, so that Attachment 2 now reads as Attachment 2.

Obligatory submission of Reports, form header, and/or correction to the Reports by On-line and/or Off-line in Form 318 up to Form 324 takes effect for report of data in month of November 2016 that must be submitted in the month of December 2016.

This Circular Letter of Bank Indonesia takes effect on November 22, 2016

For public cognizance, this Circular Letter of Bank Indonesia shall be announced by placing it in the State Gazette of the Republic of Indonesia.

Thus for your information.

BANK INDONESIA,  
sgd,  
HENDY SULISTIOWATY  
HEAD OF STATISTIC DEPARTMENT

( BN )