

**REGISTRATION OF BUSINESS PLAYER
AS DISTRIBUTOR OF STAPLES
(Regulation of Minister of Trading of R.I
Number 20/M-DAG/PER/3/2017, dated March 30, 2017)**

WITH THE BLESSING OF THE ONE AND ONLY GOD
MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

Considering:

- a. Whereas, to maximize control on distribution of Staples and implement of the provisions in Article 12 paragraph (2) of Regulation of President of the Republic of Indonesia Number 71 Year 2015, concerning Stipulation for Storage of Staples and Important Goods, it is necessary to govern perlu mengatur ketentuan mengenai Registration Business Player Distributor of Staples;
- b. Whereas, based on the consideration referred to in letter a, it is necessary to stipulate Regulation of Minister of Trade on Registration of Business Player as Distributor of Staples;

In view of:

1. Law Number 39 Year 2008, concerning State Ministry (Statute Book of the Republic of Indonesia Year 2008 Number 166, Supplement to Statute Book of the Republic of Indonesia Number 4916);
2. Law Number 18 Year 2012, concerning Staples, (Statute Book of the Republic of Indonesia Year 2012 Number 227, Supplement to Statute Book of the Republic of Indonesia Number 5360);
3. Law Number 7 Year 2014, concerning Trading, (Statute Book of the Republic of Indonesia Year 2014 Number 45, Supplement to Statute Book of the Republic of Indonesia Number 5512);

4. Presidential Regulation Number 7 Year 2015, concerning Organization of State Ministry (Statute Book of the Republic of Indonesia Year 2015 Number 8),
5. Presidential Regulation Number 48 Year 2015, concerning Ministry of Trade (Statute Book of the Republic of Indonesia Year 2015 Number 90);
6. Presidential Regulation Number 71 Year 2015, concerning Stipulation of Storage for Staples and Important Goods (Statute Book of the Republic of Indonesia Year 2015 Number 138);
7. Regulation of Minister of Trade Number 08/M-DAG/PER/2/2016, concerning NS Organization and Work Procedure of the Ministry of Trade (State Gazette of the Republic of Indonesia Year 2016 Number 202);
8. Regulation of Minister of Trade Number 85/M-DAG/PER/12/2016, concerning Integrated Trading Service (State Gazette Republic of Indonesia Year 2016 Number 2007);

DECIDES:

To stipulate:

REGULATION OF MINISTER OF TRADE ON REGISTRATION OF BUSINESS PLAYER AS DISTRIBUTOR OF STAPLES.

Article 1

What is meant in this Regulation of Minister by:

1. Staples shall be goods covering the needs of the lives of the people at large to fulfill the high needs and constituting factor of supporting the welfare of the people.
2. Business Player shall be Indonesian individual person or Business Player in the form of legal entity or non-legal entity duly established and domiciled in the jurisdiction of the Unitary State of the Republic of Indonesia operating business activity on Trading.

3. Business Player as Distributor of Staples shall be Business Player exercising activity on distribution of Staples domestically.
4. Distributor of Staples shall be Business Player as Distributor of Staples acting on behalf of him/herself and as appointed or not appointed from the producers or suppliers or importer based on agreement to exercise as Distributor of Staples.
5. Sub-Distributor of Staples shall be Business Player as Distributor of Staples acting as appointed or not appointed from among the Distributors based on agreement to exercise activity as Distributor of Staples.
6. Agent of Staples shall be Business Player as Distributor of Staples acting as agent or not as agent for and on behalf of the party appointing him/her based on agreement or on his/her own name to exercise activity as Distributor of Staples.
7. Registration Identification as Business Player as Distributor of Staples hereinafter referred to as TDPUD Bapok shall be evidential proof issued to Business Player that has been registered in compliance with the provisions in this Regulation of the Minister.
8. The Director General of Domestic Trading hereinafter referred to as Director General shall be Director General whose duty and responsibility are on Domestic Trading.
9. Minister shall be Minister exercising Administration affairs on Trading.

Article 2

- (1) Any Business Player as Distributor of Staples distributing Staples shall be obliged to hold TDPUD Bapok.
- (2) The obligation to hold TDPUD Bapok applies for:
 - a. Distributor of Staples;
 - b. Sub-Distributor of Staples; and

c. Agent of Staples.

- (3) Types of Staples as referred to in paragraph (1) are as specified in Attachment-I constituting inseparable part of this Regulation of the Minister.

Article 3

- (1) The authority for issuing TDPUD Bapok lies in the hands of the Minister.
- (2) The Minister shall delegate authority for issuing TDPUD Bapok to the Director General.
- (3) The Director General shall delegate authority for issuing TDPUD Bapok to the Director of Staples and Important Goods.

Article 4

- (1) To obtain TDPUD Bapok as referred to in Article 2 paragraph (1), Business Player as Distributor of Staples shall be obliged to submit application to the Director Staples and Important Goods by online using Integrated Permits Information System (SIPT).
- (2) Such application as referred to in paragraph (1) may be submitted only by Business Player as Distributor of Staples having the right to access to SIPT.
- (3) To obtain right to access to SIPT as referred to in paragraph (2), Business Player as Distributor of Staples shall be obliged to:
- a. register using SIPT by filling-in correctly and comprehensively the Questionnaire made available; and
 - b. download the registration form for SIPT:
 - 1) Registration Identification of the Company (TDP);
 - 2) Obligatory Taxpayer Identification Number (NPWP); and
 - 3) Resident Identity Card or Passport of the party responsible of the company;

In Portable Document Format (PDF), Joint Photographic Experts Group (JPEG), or Portable Network Graphics (PNG) in color according to the original thereof.

- (4) Grant of right to access to SIPT in the form of user name and password will be delivered by electronic mail to the Business Player as Distributor of Staples in two (2) working days as of receipt of the complete document referred to in paragraph (3).
- (5) Failure of the party responsible for the company to submit application to obtain right to access to SIPT, the Business Player as Distributor of Staples shall be obliged to download Power of Attorney from the party responsible for the company and Resident Identity Card or Passport of the receiver of Power of Attorney.
- (6) Business Player Distributor of Staples that obtained the right to access to SIPT shall submit application for issuing TDPUD Bapok using SIPT.
- (7) In the submitting application referred to in paragraph (6), the Business Player as Distributor of Staples shall be obliged to input the data and download the supporting document consisting of:
 - a. Business License for Trading (SIUP) duly issued by the Competent Authority; and
 - b. statement on the types of Staples being traded.
- (8) Failure of SIPT to function due to force majeure, application for issuing TDPUD Bapok shall be submitted manually through Integrated Trading Service Unit I addressed to the Main Building of the Ministry of Trade, at Jalan M.I. Ridwan Rais Number 5 Jakarta Pusat 10110.

Article 5

- (1) The Director of Staples and Important Goods shall issue TDPUD Bapok using SIPT within three (3) working days effective as of receipt of comprehensive application as referred to in Article 4 paragraph (6).
- (2) TDPUD Bapok as referred to in paragraph (1) will be issued and signed electronically (digital signature) that requires no wet seal and signature (paperless) and affix QR Code (quick response code).

GOVERNMENT REGULATION

(3) If the application referred to in Article 4 paragraph (6) is deemed incorrect and incomplete, the Director of Staples and Important Goods may reject from issuing TDPUD Bapok using SIPT within three (3) working days effective as of the date the application is received.

(4) Format of TDPUD Bapok shall be as set forth in Attachment-II yang merupakan bagian tidak terpisahkan dari Regulation Minister ini.

Article 6

Process of each application and issue of TDPUD Bapok is free of charge.

Article 7

TDPUD Bapok is valid so long the Business Player as Distributor of Staples runs its business operation.

Article 8

(1) The TDPUD Bapok referred to in Article 7 must be renewed once in five (5) years using SIPT.

(2) In submitting application for renewal as referred to in paragraph (1), Business Player as Distributor of Staples shall be obliged to download the previous TDPUD Bapok.

(3) The Director of Staples and Important Goods shall issue renewed TDPUD Bapok using SIPT within three (3) working days effective as of comprehensive application for renewal as referred to in paragraph (2) is received.

(4) If within three (3) working days no new TDPUD Bapok as referred to in paragraph (3) is issued, the old TDPUD Bapok survives and considered keep surviving and has been amended.

Article 9

If amendment is made to the data as set forth in TDPUD Bapok, Business Player as Distributor of Staples shall be obliged to report such amendment to data and submit application for amendment to TDPUD Bapok to the Director of Staples and Important Goods using form SIPT.

Article 10

- (1) Any Business Player as Distributor of Staples that has been registered shall be obliged to submit report of Distributor of Staples to the Director of Staples and Important Goods using the format as set forth in Attachment-III constituting inseparable part of this Regulation of the Minister.
- (2) The report referred to in paragraph (1) must be submitted 15 (fifteen) months forthcoming using SIPT.

Article 11

- (1) Under certain condition, every Business Player as Distributor of Staples shall be obliged to provide data on procurement and distribution of Staples as requested by the Director General.
- (2) The certain condition referred to in paragraph (1) is condition when supply is interrupted and price of particular Staples is above the price reference or is below the price reference.

Article 12

- (1) Any Business Player as Distributor of Staples that violated the provisions in Article 2 paragraph (1) is subject to administrative penalty in the form of recommendation to revoke the Business License to the Official issuing Business License.
- (2) The penalty referred to in paragraph (1) will be charged after having submitted written reminder within seven (7) working days by the Director of Staples and Important Goods.

Article 13

- (1) Any Business Player as Distributor of Staples violating the provisions in Article 8 paragraph (1), Article 9, and Article 10 is subject to administrative penalty in the form of freezing the TDPUD Bapok within 30 (thirty) working days by the Director of Staples and Important Goods.
- (2) The penalty referred to in paragraph (1) will be charged after submitting written reminder within five (5) working days by the Director of Staples and Important Goods.

- (3) If within 30 (thirty) days as of date it is charged with penalty in the form of freezing the operation as referred to in paragraph (1), Business Player as Distributor of Staples still fails to comply with the provisions in Article 8 paragraph (1), Article 9, and Article 10, Business Player as Distributor of Staples is subject to administrative penalty in the form of revocation of TDPUD Bapok by the Director of Staples and Important Goods.

Article 14

- (1) The Director of Staples and Important Goods may assign an Official appointed to exercise verification to perceive the authenticity of the document referred to in Article 4 paragraph (3) and paragraph (7) against the Business Player having obtained TDPUD Bapok.
- (2) If the result of verification indicates non-authenticity of the document referred to in Article 4 paragraph (3) and paragraph (7), Business Player as Distributor of Staples is subject to administrative penalty in the form of revocation of TDPUD Bapok by the Director of Staples and Important Goods.

Article 15

This Regulation of Minister takes effect on the date it is enacted.

For public recognition, this Regulation of Minister shall be announced by placing it in the State Gazette Republic of Indonesia.

Stipulated in Jakarta

Dated March 30, 2017

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

sgd.

ENGARTIASTO LUKITA

Enacted in Jakarta

Dated April 3, 2017

DIRECTOR GENERAL OF STATUTORY REGULATIONS

MINISTRY OF LAW AND HUMAN RIGHTS

OF THE REPUBLIC OF INDONESIA,

sgd.

WIDODO EKATJAHJANA

STATE GAZETTE OF THE REPUBLIC OF INDONESIA

YEAR 2017 NUMBER 517

ATTACHMENT I

LIST OF STAPLES

No.	Group of Goods	Type of Staples
1.	Agricultural Products	1. Rice; 2. Soybean, Basic Stuff for tahu and tempe; 3. chilly, 4. red onion.
2.	Industrial Products	1. sugar; 2. frying oil, 3. flour.
3.	Products of Husbandry and Fishery	1. beef, 2. chicken; 3. chicken egg.

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

sgd.

ENGGARTIASTO LUKITA

Business News 9041-9042/9-20-2017

ATTACHMENT II

FORMAT OF REGISTRATION IDENTIFICATION OF BUSINESS PLAYER AS DISTRIBUTOR OF STAPLES

(LETTERHEAD OF MINISTRY OF TRADE)

Registration Identification of Business Player as Distributor of Staples constituting Distributor / Sub-Distributor/
Agen

Number :

1. Name of Company /Business Player :
2. Business Entity :
3. Obligaory Taxpayer Identification Number (NPWP) :
4. Office Address and Telephone Number :
5. Name of Owner / Person Responsible :
6. Address of Owner / Person Responsible :
7. Area / Region of Distribution :
8. Field of Business :
9. Types of Staples : : 1) ;
being traded : 2) ; and
: 3) ;
10. Registration Identification Number of Business Player as Distributor of Staples is valid throughout the company runs its business activity.

Issued in

On date

Director

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MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

sgd.

ENGGARTIASTO LUKITA

ATTACHMENT III

FORMAT OF REPORT BY DISTRIBUTOR OF STAPLES

(COMPANY LETTERHEAD)

REPORT BY DISTRIBUTOR OF STAPLES

MONTH YEAR

Name of Company:

Address of Company:

Number of TDPUD Bapok :

Type of Goods:

Initial Stock*		Procurement			Distribution			Final Stock		Remarks
Total	Unit	Total	Unit	Origin	Total	Unit	Destination	Total	Unit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) = (1) + (3) - (6)	(10)	(11)

*Initial Stock = Final Stock and the end of the previous month

20:.....

Party Responsible

Seal of Company

(.....)

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

Sgd.

ENGGARTIASTO LUKITA

(BN)